

Employment Law

Form 4

POA Application Form - Miscellaneous Employment Advice

Office use only

Thompsons

POA

LA/

Full name:

Home Address:

Home Telephone Number:

Mobile Number:

Home Email:

What is your date of birth?

Who is your employer?

Where did you work?

What was your job title?

Salary details:

Basic pay:

£.....per month

Additional allowances:

£.....per month

Start date with employer:

Please provide a brief explanation in date order detailing the circumstances which led to your dispute with management:

In a few words, please state precisely why you believe that your employer may have acted unlawfully:

Are there any witnesses who can support your case, if so please provide the following details?

Name:

Contact Details:

Work Phone Number:

Home or Mobile Number:

Brief details of what they witnessed:

Are there any witnesses who can support your case, if so please provide the following details?

Name:

Contact Details:

Work Phone Number:

Home or Mobile Number:

Brief details of what they witnessed:

Have you submitted a grievance about the incidents? (if not you should do so immediately)

Yes

No

If so, when?

What was the result of the grievance and when were you informed of the outcome:

A copy of your grievance must be attached

You must attach any documents/notes/emails etc which relate to your complaint

Undertaking

I have read the guidance note relating to my claim and the POA circular set out in the Legal Advice Handbook which outlines the rules of the legal aid scheme.

If the Legal Aid Committee agrees to refer my case to the Union's Solicitors I undertake not to discuss or settle my case without reference to them. I agree to abide by such Regulations as the POA from time to time introduces in relation to the conduct of legal work on behalf of members of the POA.

Signed:

Dated: