



**The Professional Trades Union for Prison,
Correctional & Secure Psychiatric Workers**

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General Secretary: Steve Gillan

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POA Circular 105/2019

Action		Information	
England/Wales	<input checked="" type="checkbox"/>	England/Wales	<input checked="" type="checkbox"/>
Scotland	<input checked="" type="checkbox"/>	Scotland	<input checked="" type="checkbox"/>
Northern Ireland	<input checked="" type="checkbox"/>	Northern Ireland	<input checked="" type="checkbox"/>
Special Hospitals	<input checked="" type="checkbox"/>	Special Hospitals	<input checked="" type="checkbox"/>
Private Sector	<input checked="" type="checkbox"/>	Private Sector	<input checked="" type="checkbox"/>
IRC	<input checked="" type="checkbox"/>	IRC	<input checked="" type="checkbox"/>

17th October 2019

Dear Colleagues

POA ANNUAL CONFERENCE

TUESDAY 19th MAY – THURSDAY 21st MAY 2020

The Annual Conference for 2020 is scheduled to be held on the above dates at the **SOUTHPORT THEATRE & CONVENTION CENTRE** and will be **THREE** days duration.

Branches are therefore invited to submit Motions in accordance with Rule 12(5) (a), (b), and (c), of the Unions Rules and Constitution:

- Rule 12.5 The only motions to be discussed at Conference are those proposed by a Branch:
- a) after having been passed at a duly convened meeting of the Branch; and
 - b) submitted to the General Secretary at least 3 months before the Conference is due to commence unless the National Executive Committee agrees a shorter period; and
 - c) in writing, signed and certified on the approved Annual (and Special) Conference Motion Standard Form by the Branch Chairman or Secretary, that it has been passed at a duly convened meeting of the Branch.

Motions must be submitted on the attached form for Annual Conference Motions or they will be returned. The form can be emailed in the first instance to nicola@poauk.org.uk but must be sent to the General Secretary's office at Cronin House, **BY RECORDED DELIVERY**, no later than 31st JANUARY 2020.

Yours sincerely

STEVE GILLAN
General Secretary

ENCLOSURE



The Professional Trades Union for Prison,
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ANNUAL (AND SPECIAL) CONFERENCE MOTION STANDARD FORM

PART I

NAME OF BRANCH

MOTION:

I certify that the above was adopted at a properly convened branch meeting in accordance with Rule 12.5(c)

Signature: Date of Branch Meeting.....
(Branch Secretary/Chairman)

PART II (FOR STANDING ORDERS COMMITTEE USE ONLY)

The Standing Orders Committee has considered the above motion and has decided to return it for the reason(s) indicated below:

- 1. The content of the motion is not permitted by law.
- 2. The motion involves an item of policy which was determined before the close of any Conference within the last 12 months.
- 3. The motion was received after the notified closing date.
- 4. The terms of the motion, if published, may adversely affect the interests of the membership, hold the Association to ridicule or seriously damage or discredit the Association.
- 5. Other identified issue.

..... Secretary, Standing Orders Committee