



**The Professional Trades Union for Prison,
Correctional & Secure Psychiatric Workers**

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POA Circular 037/2019

Action		Information	
England/Wales	<input checked="" type="checkbox"/>	England/Wales	<input type="checkbox"/>
Scotland	<input type="checkbox"/>	Scotland	<input checked="" type="checkbox"/>
Northern Ireland	<input type="checkbox"/>	Northern Ireland	<input checked="" type="checkbox"/>
Special Hospitals	<input checked="" type="checkbox"/>	Special Hospitals	<input type="checkbox"/>
Private Sector	<input checked="" type="checkbox"/>	Private Sector	<input type="checkbox"/>
IRC	<input checked="" type="checkbox"/>	IRC	<input type="checkbox"/>

24th April 2019

Dear Colleagues

TRAINING
BRANCH OFFICIAL TRAINING – ADVANCED COURSE

In line with Annual Conference Motion 77/14, the POA Training Committee have developed a training package covering the following:

- Investigations
- Disciplinary Hearings & Procedures
- Capability Hearings & Procedures

The course will take place from Monday 1st July 2019 to Thursday 4th July 2019 (inclusive) at The Quorn Grange Hotel in Loughborough.

The Training Committee invite those Branch Officials who have completed the Initial Branch Official Training, to apply for the Advanced Course. Please complete the attached pro-forma and returning it to carol@poauk.org.uk no later than Friday 24th May 2019.

Thank you for your attention to this Circular.

Yours sincerely

STEVE GILLAN
General Secretary

ENCLOSURE

ADVANCED BRANCH OFFICIALS TRAINING 1ST JULY TO 4TH JULY 2019

I confirm that I,
(*print name*) would like to attend the Advanced Branch Officials Training Course from Monday 1st July 2019 4th July 2019 (inclusive) at **The Quorn Grange Hotel, Lincolnshire.**

Signed:

Membership Number:

Branch:

Date Completed Initial Course:

Do you have any special dietary requirements? **YES** **NO**

If YES please state below:

.....
.....

Do you have any learning or mobility needs? **YES** **NO**

If YES please state below:

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.....
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