



**The Professional Trades Union for Prison,
Correctional & Secure Psychiatric Workers**

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POA Circular 030/2019

Action		Information	
England/Wales	<input type="checkbox"/>	England/Wales	<input checked="" type="checkbox"/>
Scotland	<input type="checkbox"/>	Scotland	<input checked="" type="checkbox"/>
Northern Ireland	<input type="checkbox"/>	Northern Ireland	<input checked="" type="checkbox"/>
Special Hospitals	<input type="checkbox"/>	Special Hospitals	<input checked="" type="checkbox"/>
Private Sector	<input type="checkbox"/>	Private Sector	<input checked="" type="checkbox"/>
IRC	<input type="checkbox"/>	IRC	<input checked="" type="checkbox"/>

9th April 2019

Dear Colleagues

ARE YOU DUE A TAX REFUND?

As a member of the POA, you're now entitled to have your tax code checked by professional tax code experts, at The Tax Refund Company.

Thousands of members have already used the service, with many finding out they had paid too much tax and getting back an average refund of £176 each.

In reality, very few taxpayers know enough about income tax to spot errors in their tax code, otherwise they would have noticed them when they first occurred. So with this in mind, we're pleased to offer you a professional review of your last 4 years tax codes by the UK's No. 1 tax code experts – The Tax Refund Company.

The main facts you need to know:

- Your review is **FREE** if you do not get a tax refund
- For every £1 refunded, you keep 62p (minimum fee £38*)
- YOU keep 100% of any future savings you make from a new tax code

To apply online, go to www.checkmycode.co.uk/poa or print out this form, fill it in and send it back to the FREEPOST address at the bottom of the form overleaf.

This is your hard earned money. Why let HMRC keep it?

Yours sincerely

STEVE GILLAN
General Secretary

ENCLOSURE

***Where your refund is under £38, the minimum fee will be reduced to the same value as your refund so you have nothing more to pay.**

ANY QUESTIONS?

Call The Tax Refund Company Customer Service Team on

0161 968 7345 (Mon–Fri 9am–5pm) or see their FAQ's at www.thetaxrefundcompany.co.uk/faqs

Tax Refund Claim Form

For a fast response, please apply online at: www.checkmycode.co.uk/poa

Alternatively complete this form in BLOCK CAPITALS

Personal Details

Title (Please ✓) Mr Mrs Miss Ms

First Name(s)

Surname

House/
Flat No.

Address

Postcode

E-mail Address
(MUST BE IN BLOCK CAPITALS)

Mobile Phone No.

National Insurance Number (if known)

Date of Birth

Current Marital Status - please
✓ the box that applies to you

Single

Living with
partner

Married/
Civil Partnership

Separated/
Divorced

Widowed

If applicable please specify date
married, separated or widowed

(Date of marriage / civil partnership)

(Date of separation)

(Date widowed)

If married, does your partner currently
pay tax?

Yes

No

Employment Details

(We will not contact your employer)

Current Employer's Name
(State if currently unemployed / retired)

Occupation or job title

Current Tax Code
(if known)

This will be on your latest payslip or P60 (eg. 1185L)

How many jobs have you
had in the past 4 years

Additional Information

Please ✓ if you have:

Paid subscriptions to a professional body

Total income of more than £46,350 per year, before tax, and including any overtime and bonuses.

Work(ed) from home.

Been required to use your own car for business purposes (excluding travel to and from work).

In the last 4 years been self-employed or been required to complete a self-assessment Tax Return

I agree that in the event PTS
(Stockport) Ltd submit a claim on
my behalf, they are irrevocably
authorised by me to deduct their
fee of 38p from each £1 recovered,
or £38, whichever is the greater,
and remit the balance to me. I
understand that if the amount
recovered is less than £38, I will
have nothing further to pay.

Signed

Date

V006

190300019

Please send this completed form to:
The Tax Refund Company

FREEPOST RTHS-EKKC-BEAU, Grosvenor House, Stockport SK1 3TZ